

## **TODD TOWNSHIP 2025 FEE ORDINANCE**

**Adopted April 14, 2025**

- **A Land Use Permit** is required prior to commencement of construction of any structure, permanent or temporary.
- Permits are non-refundable and required; regardless of use, size or cost.
- **Permits are valid for a period of one year.**
- PLEASE NOTIFY ALL UTILITIES PRIOR TO DIGGING. **CALL GOPHER STATE ONE CALL AT 1-800-252-1166.**
- Please check with the Hubbard County Environmental Services for other permits. Todd Township is just one level of Government that regulates Land Use. This permit is not all-inclusive; you must contact all levels of Government (State, Department of Natural Resources, Soil & Water, Department of Health, etc.). Your Attorney can and may need to advise you of additional permits.
  - **MINIMUM FEES:** \* There shall be a minimum fee of \$50.00 for any required permit; except as noted below.
  - All fees based on square footage are calculated on the ground area covered by the structure (footprint)
  - Additional Township Engineer review fees incurred by the Township may be charged in addition to the normal fees outlined below when such review is determined to be necessary by the Town Board.

### **After the Fact Permit Issuance:**

**(Appeals of any after-the-fact fee must be made to the Todd Township Board of Supervisors)**

Two times (2x) the normally required fee plus the normal fee (3x normally required fee total): **minimum** charge = \$ 150.00. If a Variance, Conditional Use/Interim Use Permit, or other approval is also required, the relevant application fee for such approval shall also be charged a late fee of 2x the normal fee)

### **Permit Extension Fee:**

**(Appeals of any permit extension fees must be made to the Todd Township Board of Supervisors at the time of a request to extend a permit past its expiration date)**

Same fee as would apply if it were a new permit (fees as applicable at the time of re-application/extension)

### **Residential Structures:**

- **Principle Structures**
  - First 1,400 sq. ft. \$ 0.15/square foot (min. \$50)
  - For each additional sq. ft. above 1,400 sq. ft. \$ 0.30/square foot
  - Dwelling Addition to Existing Principal Structure \$ 0.30/per square foot (min. \$50)
  - Attached Garage \$ 0.15/square foot (min. \$50)
- **Accessory Structures**
  - Decks, Porches, Breezeways, Patios, Detached Garage/Storage Building, Other Accessory Structures \$ 0.15/square foot (min. \$50)

**Agricultural Structures:**➤ **Principle Structures (i.e. Dwelling)**

First 1,400 sq. ft.	\$ 0.15/square foot (min. \$50)
For each additional sq. ft. above 1,400 sq. ft.	\$ 0.30/square foot
Attached Garage	\$ 0.15/square foot (min. \$50)
Addition to Existing Agricultural Structure	\$ 0.10/square foot (min. \$50)

➤ **Accessory Structures**

\$ 0.10/square foot (min. \$50)

**Commercial Structures:**

Principle Structures	\$ 0.30/per square foot (min. \$50)
Addition to Principal Structure	\$ 0.30/per square foot (min. \$50)
Accessory Structures	\$ 0.15/square foot (min. \$50)

**Driveways/Field Entrances**

New, relocated or modified (from <b><u>gravel</u></b> road)	\$ 550 (\$50 non-refundable permit fee + \$500 refundable construction deposit)
New, relocated or modified (from <b><u>paved</u></b> road)	\$ 1,500.00 (\$50 non-refundable permit fee + \$1,450 refundable construction deposit)

**Subdivision Entrances**

\$ 750.00  
(\$250 non-refundable permit fee + \$500 refundable construction deposit)

**Variance, Conditional Use or Interim Use Permit Application**

(Agreement to Pay Costs form must be signed)

\$ 1500.00 (\$ 750.00 non-refundable permit fee + \$750 deposit to cover any additional costs incurred in the review of the application, including, but not limited to, costs incurred for legal notices, staff time, and contracted professional services (any unneeded remainder to be refunded to applicant). If costs exceed the base fee plus escrow, applicant shall be responsible to reimburse the Township)

**Appeal of Administrative Decisions**

\$ 500.00

**Zoning Amendment**

(Ordinance text or zoning map amendments)

\$1,250.00

**Right-of Way Permit**

First mile	\$ 250.00
+ For each additional mile (or portion thereof)	\$ 50.00
+ Per road crossing	\$ 250.00

**Sign Permits:**

See ordinance for sign descriptions	\$ 75.00
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**Extractive Use Permit**

\$ 750.00

**Environmental Review:**

\$ 200.00 / first two hours  
plus reimbursement to Township of any additional costs  
incurred in the review of the application, including, but  
not limited to, costs incurred for legal notices, staff time,  
and contracted professional services

**Additional Site Inspections**

(Land Use, Driveway & Right-of-Way Permits)

\$ 50.00/hour (1 hour min.)

**Subdivision/New Development (PLATS):**

Deposit Agreement (Minimum base amount in an  
escrow account)

\$ 750.00  
plus reimbursement to Township of any additional costs  
incurred in the review of the application, including, but  
not limited to, costs incurred for legal notices, staff time,  
and contracted professional services

**Print Land Use Ordinance or Comprehensive Plan:**

\$ 0.25 per page (no charge for electronic  
copy)