



**TODD TOWNSHIP**  
**804 Crocus Hill Street E.**  
**Park Rapids, Minnesota 56470**

CHAIRMAN:  
JAMES SCHAUER

CLERK  
PATRICIA CADREAU

TREASURER:  
SUE ZINNIEL

SUPERVISORS:  
KEITH MIKUS  
BOB MEIER

Lower Level of Law Enforcement Building  
Regular Town Board Meeting – September 8, 2025– 7:07 PM  
Taped meeting.

**Supervisor Chair James Schauer called the meeting to order with the Pledge of Allegiance.**

**Present:** Supervisors Schauer, Bob Meier, Keith Mikus, Treasurer Sue Zinniel and Clerk Pat Cadreau.

**Others Present:** Ben Cumber, Planner Ben Oleson, Maureen Peterson

Motion by Mikus that agenda be approved as presented, motion was seconded by Meier, and motion passed unanimously.

**I)CLERK AND TREASURER REPORT:**

- A. Motion by Mikus to approve minutes from August 11, 2025 Todd Township Board meeting, seconded by Meier and motion passed unanimously.
- B. No August bank statement, will look at in September. CD 76885

**II)PUBLIC INPUT:**

- A. None

**III)REPORTS:**

- A. Roads
  - 1. If rain, will grade next day (Tuesday).
  - 2. SE corner Western Ave. & 160<sup>th</sup> – missing all way stop sign.
  - 3. Motion by Mikus to have Ray Ball top cut on roads, seconded by Meier and passed unanimously.

**III. REPORTS:**

**B. PLANNING AND ZONING:**

1. Folkema – 13563 Egret Road- removing carports not getting variance. Took over property 2021 – 1 shed on property in the 90's. 2 sheds put on property in 2016 by his grandfather. Motion by Schauer that Folkema will be given until June 1, 2026 to apply for variance or tear down carport , seconded by Mikus and passed unanimously. Planner will keep in touch.
2. Max Donahue -IUP -Public hearing – Gun Smith – corner of 170<sup>th</sup> & Cty Rd 18.
- 3 Sheila Longtine (Fisherman Dr & Frustration LN) - motion by Meier to approve driveway in with 12 “ metal culvert, seconded by Mikus and passed unanimously.
4. Jeffrey and Charlene Miller – 11187 Far Portage Dr – motion by Mikus to approve driveway permit (no culvert), seconded by Meier and passed unanimously.
5. Request for refund Joshua Hawn -will pay in October.
6. Schauer will contact attorney about contractor purchasing salt for township.
7. Planner will check on CUP's. Non existent – how get rid of????

#### **IV. UNFINISHED BUSINESS:**

**A. None**

#### **V. NEW BUSINESS:**

**A. None**

#### **VI. OTHER BUSINESS:**

- A. Correspondence – SLL Insurance**
- B. Motion by Mikus to pay all approved claims as presented by clerk, motion was seconded by Meier and motion passed unanimously. **Checks 7431 thru 7450 for a total of \$28,667.99.****
- C. Motion by Mikus that Schauer attend HCTA on Sept. 15<sup>th</sup> at White Oak, motion seconded by Meier, passed. Schauer abstained.**

Motion by Meier that meeting be adjourned at 7:55 p.m., motion was seconded by Mikus and passed unanimously.

Unapproved Minutes

Patricia A Cadreau

Approved\_10/13/2025\_

Chair James Schauer

Clerk Patricia A Cadreau