



**TODD TOWNSHIP**  
**804 Crocus Hill Street E.**  
**Park Rapids, Minnesota 56470**

CHAIRMAN:  
JAMES SCHAUER

CLERK  
PATRICIA CADREAU

TREASURER:  
SUE ZINNIEL

SUPERVISORS:  
KEITH MIKUS  
BOB MEIER

Lower Level of Law Enforcement Building  
Regular Town Board Meeting – September 11, 2023– 7:05 PM

**Supervisor Chair James Schauer called the meeting to order with the Pledge of Allegiance.**

**Present:** Supervisors Schauer, Bob Meier, Keith Mikus, Treasurer Sue Zinniel and Clerk Pat Cadreau.

**Others Present:** Planner Ben Oleson, Ben Cumber, John Farrington, Tanya and Ben Carney

Motion by Mikus that agenda be approved as presented, motion was seconded by Meier, and motion passed unanimously.

**I) CLERK AND TREASURER REPORT:**

- A. Motion by Meier to approve minutes from August 14, 2023 Todd Township Board meeting, motion was seconded by Mikus and motion passed unanimously.
- B. Motion by Mikus to approve August 2023 treasurer's report, motion seconded by Meier and passed unanimously.

**II) PUBLIC INPUT**

- A. **Ben Carney** – approval for a CUP to operate a gunsmithing business out of a private Residence. Concern: shooting on property, Carney assured there would not be. Motion by Meier and seconded by Mikus to approve IUP for a gunsmithing business on Parcel # 27.08.00300 address 11409 210<sup>th</sup> St, Park Rapids, motion passed unanimously.
- B. **John Farrington** – application to construct a 40'x60' addition and a 16'x24' office Addition to existing truck parts, truck repair and towing business. Appears not to meet max. allowable 50% impervious coverage. May need a variance and then CUP. Site visit, public hearing and BOA on September 26, 2023.

### III. REPORTS

#### A. ROADS

1. Graded once since last meeting
2. Motion by Mikus to lay 4" of gravel on 190<sup>th</sup> St. 4th mile west of hwy. 71, seconded by Meier and passed unanimously.
3. Ray Ball is going to start mowing again.
4. Road Profile – Ben Oleson

#### B. PLANNING AND ZONING

1. **Richard Schauer** – needs ATF permits for 2 additional buildings.
2. Clerk keep copies of recorded documents after Oleson scans.
3. **ROW – Arvig** – motion by Mikus to approve ROW for Arvig, seconded by Meier and passed unanimously.
4. Oleson to check with Ruppe about **Bitker** leveling ground in northern property.
5. **Property Holdings Inc.** – motion by Meier that Ruppe send a letter to Property Holdings Inc. on impervious surface, seconded by Mikus and passed. Schauer abstained.
6. **Bruce Johnson** – Planner/Zoning Oleson is to send a letter to Mr. Johnson – appears someone is living in one of his storage units.

### IV. UNFINISHED BUSINESS:

A. None

### V. NEW BUSINESS:

A. None

### VI. OTHER BUSINESS: A. Correspondence – Couri & Ruppe – rate increase

- B. Motion by Mikus to pay all approved claims as presented by clerk, motion was seconded by Meier and motion passed. **Checks 6925 thru 6942 for a total of \$10,724.29.**

**C. Hubbard County Township Association meeting September 18,2022-Henrietta**  
motion by Schauer that Mikus attend meeting, seconded by Meier and passed.  
Mikus abstained.

**D. Motion by Meier that meeting adjourn at 8:35 p.m. seconded by Mikus and passed**  
unanimously.

Unapproved Minutes

Patricia A Cadreau

Approved\_\_10/9/2023 Chair James Schauer\_ Clerk Patricia A Cadreau\_\_\_\_