



**TODD TOWNSHIP**  
**804 Crocus Hill Street E.**  
**Park Rapids, Minnesota 56470**

o-CHAIRMAN:  
JAMES SCHAUER

CLERK  
PATRICIA CADREAU

TREASURER:  
SUE ZINNIEL

SUPERVISORS:  
KEITH MIKUS  
BOB MEIER

Lower Level of Law Enforcement Building  
Regular Town Board Meeting – Monday January 12, 2026– 7:00 PM

**Supervisor Chair James Schauer called the meeting to order with the Pledge of Allegiance.**

**Present:** Supervisors Schauer, Meier, Keith Mikus, Treasurer Sue Zinniel and Clerk Cadreau.

**Others Present:** Planner Ben Oleson, Ben Cumber and Deputy Spencer Stack.

Motion by Meier that agenda be approved as amended: **adding Vaadeland to Planning and Zoning**, motion was seconded by Mikus and passed unanimously.

**I) CLERK AND TREASURER REPORT:**

- A. Motion by Mikus to approve minutes from December 8, 2025 Todd Township Board meeting, motion was seconded by Meier and passed unanimously.
- B. Motion by Meier to approve December 2025 treasurer's report, motion seconded by Mikus and passed unanimously.

**II) PUBLIC INPUT - none**

**III) REPORTS**

**A. Roads**

- 1. Will have 5 yr. road plan next meeting ready for Annual meeting in March
- 2. Motion by Mikus to order duroblend for same roads as last year – 109<sup>th</sup> Ave. 1/2mi - from Cty 48; 119<sup>th</sup> Ave. 2 mi from Cty 48; and 190<sup>th</sup> St. 1.8 mi. going west start at Cty Rd 28; motion seconded by Meier and passed unanimously.
- 3. Motion by Mikus to allow RDO to use minimum maintenance road if they get permit (ROW) and ramp both sides with dirt and proper signage, motion seconded by Meier and passed unanimously. Contact Russell Smith

4. **Forfeited Todd Twp. land 27.10.03041** - motion by Meier to sign off on forfeited land Fishhook Lake, motion was seconded by Mikus and passed unanimously.

### III. **REPORTS**

#### A. **PLANNING AND ZONING**

2. **CUP's and IUP's** a) If the CUP as approved was begun and later abandoned – requires a public hearing to rescind it (See Section 3.14 and 3.16 – Revocation of Conditional Use Permit/Revocation of Interim Use Permit).  
b) If the CUP as approved was begun and is operating but is violation conditions – requires a public hearing to rescind it (See Section 3.14 and 3.16 – Revocation of Conditional Use Permit/Revocation of Interim Use Permit).  
c) If the CUP as approved was never begun – the ordinance is silent on this but best practice would be to require a public hearing to rescind it to ensure due process for the landowner/holder of the approval. The Zoning Administrator is working to develop a record book of all Variance, Conditional Use, Interim Use or other zoning-related resolutions that have been recorded with the County Recorder's Office.  
Planner is working on getting active and inactive CUP's and IUP's listed.  
Schauer is to check on keeping records after scanned.
2. **Up North Outlaws LLC** – Needs to license trailer for welding onsite; Darchuk renting bldg. and he might have to get a CUP. Revisit in May.
3. **Vaadeland** – attorney sent letter, has until January 21<sup>st</sup> to respond, if not. Motion by Meier that attorney is to continue proceedings, seconded by Mikus and passed unanimously
4. **Clean Up Ermine Trail** – Planner is to send letter to Josh Holte (Solid Waste) to have county to clean it up.
5. Motion by Mikus to purchase another file cabinet for the LEB room for Planning and Zoning use, seconded by Meier and passed unanimously.

6. Motion by Meier to approve **new contract for Ben Oleson** of Hometown Planning for year 2026, seconded by Mikus and passed unanimously.

**IV. UNFINISHED BUSINESS:** None

**V. NEW BUSINESS:** None

**VI. OTHER BUSINESS:**

- A. Motion by Mikus to pay all approved claims as presented by clerk, motion was seconded by Meier and motion passed unanimously. Checks 7518 thru 7533 for a total of \$27,580.21.
- B. HC Township Assoc. – January 26, 2026 at 7 p.m. lower-level Law Enforcement Center. Todd Township will host with water and cookies. Thanks Laura Schauer!
- C. Planning Commission meeting – January 27, 2026. Meier will attend.
- D. Next Board meeting – February 9, 2026

Motion by Mikus that Todd Township Board meeting adjourn at 8:08 p.m. seconded by Meier and passed unanimously.

Unapproved Minutes - Patricia A Cadreau

Approved \_\_2/9/2026\_\_\_\_

Chair \_\_James Schauer\_\_\_\_

Clerk \_\_Patricia A Cadreau\_\_\_\_