

**TODD TOWNSHIP**  
**804 Crocus Hill Street E.**  
**Park Rapids, Minnesota 56470**

CHAIRMAN:  
JAMES SCHAUER

TREASURER:  
SUE ZINNEIL

PLANNER:  
BRIDGET CHARD

SUPERVISORS:  
KEITH MIKUS  
MITZI ADRIAN

CLERK:  
PATRICIA CADREAU

PLANNING COMMISSION:  
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DON SELLS, V. CHAIR  
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ZONING ADMINISTRATOR:  
BRIDGET CHARD

**TODD TOWNSHIP 2014 FEE ORDINANCE – Amended 08.11.14**

- **A Land Use Permit** is required prior to commencement of construction of any structure, permanent or temporary.
- Permits are non-refundable and required; regardless of use, size or cost.
- **Permits are valid for a period of one year.**
- PLEASE NOTIFY ALL UTILITIES PRIOR TO DIGGING.
- **CALL GOPHER STATE AT 1-800-252-1166.**

Please check with the Hubbard County Environmental Services for other permits. Todd Township is just one level of Government that regulates Land Use. This permit is not all-inclusive; you must contact all levels of Government (State, Department of Natural Resources, Soil & Water, Department of Health, etc.). Your Attorney can and may need to advise you of additional permits.

**FEES:** \* Minimum fee for any permit will be \$50.00

**After the Fact Permit Issuance:** Three times (3X) Stated fee: minimum charge \$ 150.00

**Agricultural Structures** – All agricultural structures must meet appropriate setback standards.

- Principal Structures
  - Less or equal to 1400 sq. ft. .15/per square foot
  - Greater than 1401 sq. ft. .30/per square foot
- Attached Garage .15/per square foot
- Accessory Structures .10/per square foot
- Driveway/field gravel entrance, new, relocated or modified \$ 550.00
- Driveway, paved entrance, relocated or modified \$ 1,500.00
- \$50.00 for permit / \$500 for construction deposit – refundable
- \$50.00 for permit / \$1450 for construction deposit - refundable

**Commercial Structures:**

- Commercial Structure .30/per square foot
- Addition to principal structure .30/per square foot
- Accessory Structure .15/per square foot
- Driveway gravel entrance, new, relocated or modified \$ 550.00
- Driveway, paved entrance, relocated or modified \$ 1,500.00
- \$50.00 for permit / \$500 for construction deposit – refundable
- \$50.00 for permit / \$1450 for construction deposit - refundable

<b><u>Conditional Use Permit Application</u></b>	\$ 750.00
▪ Appeal Process	\$ 500.00
<b><u>Comprehensive Plan:</u></b> per page	\$ .25
<b><u>Extractive Use Permit</u></b>	\$ 750.00
<b><u>Land Use Ordinance:</u></b> per page	\$ .25
<b><u>Residential Structures:</u></b> The Residential fee schedule is based on the estimated finished living space (footprint) of the structure.	
➤ <b><u>Principal Structures</u></b>	
Less or equal to 1400 sq. ft.	.15/per square foot
Greater than 1401 sq. ft.	.30/per square foot
Attached Garage	.15 per square foot
➤ <b><u>Accessory Structures</u></b>	
Decks, Porches, Breezeways, Patios, Unfinished Basements Other Accessory Structures	.15/per square foot
➤ <b><u>Guest Cottage</u></b>	
▪ Less or equal to 600 square feet	.15/square foot
▪ Greater than 601 square feet	.30/square foot
➤ <b><u>Dwelling Addition to principal structure</u></b>	.30/per square foot
➤ <b><u>Driveway, new or relocated/modified</u></b>	
<b><u>Gravel</u></b> driveway entrance, relocated or modified	
\$50.00 for permit / \$500 for construction deposit – refundable	\$ 550.00
➤ <b><u>Paved</u></b> driveway entrance, relocated or modified	\$ 1,500.00
\$50.00 for permit / \$1450 for construction deposit - refundable	
<b><u>Right-of Way Permit</u></b> -	\$ 250.00 for first mile
	\$ 50.00 for each additional mile
	\$ 250.00 per crossing
<b><u>Sign Permits:</u></b>	
➤ Class A (On-site)	\$ 50.00
See Ordinance for sign descriptions	
<b><u>Subdivision Entrance Fee:</u></b> <b>Drawings Required</b>	
<b>Unpaved</b> - \$250.00 for permit fee and \$500.00 construction deposit – refundable	\$ 750.00
<b>Paved</b> - \$250.00 for permit fee and \$1500.00 construction deposit – refundable	\$ 1,750.00
<b><u>Variance Application</u></b>	\$ 750.00
<b><u>Zoning Amendment</u></b>	\$ 1,250.00
(Such as re-classification of land use, zoning map, other changes)	
▪ Appeal Process	\$ 500.00

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**OTHER:**

**Environmental Review:**

Minimum charge	\$ 200.00 / first two hours
Hourly charge after the first two hours	\$ 60.00

**Additional Site Inspections** (Land Use, Driveway & Right-of-Way Permits):  
Hourly charge of \$ 50.00 / hour

\$ 50.00

**Subdivision/New Development (PLATS):** Deposit Agreement  
(Minimum base amount in an escrow account)

\$ 750.00