



**TODD TOWNSHIP**  
**804 Crocus Hill Street E.**  
**Park Rapids, Minnesota 56470**

CHAIRMAN:  
JAMES SCHAUER

CLERK  
PATRICIA CADREAU

TREASURER:  
SUE ZINNIEL

SUPERVISORS:  
KEITH MIKUS  
BOB MEIER

Lower Level of Law Enforcement Building  
Regular Town Board Meeting –February 8, 2021– 7:00 PM

**Supervisor Chair James Schauer called the meeting to order with the Pledge of Allegiance.**

**Present:** Supervisors Schauer, Bob Meier, Keith Mikus, Treasurer Sue Zinniel and Clerk Pat Cadreau.

**Others Present:** Ben Cumber, Planner Ben Oleson, Nanette Rohwer and John Firehammer

Motion by Mikus that agenda be approved as amended **adding B. Annual Meeting under New Business**, motion was seconded by Meier, and motion passed unanimously.

Motion by Meier approve minutes from January 11, 2021 Todd Township Board meeting, motion was seconded by Mikus and motion passed, Schauer abstained – absent from January meeting.

Motion by Mikus to approve January 2021 treasurer’s report, motion seconded by Meier and passed unanimously.

**2)PUBLIC INPUT None**

**3.REPORTS**

**A. Roads**

- 1) Minimum maintenance road block will be put up.
- 2) Essex Road – went off the road and broke the sign, not able to find remainder.  
Replace in spring
- 3) Need to salt and sand again, roads are very polished

## **B. Planning and Zoning**

- 1) Rohwer's CUP – Nanette present – was not happy their request has been tabled for 2 meetings already. They have spent close to \$1000.00 already and have not heard any decision. Did not get appraisal because of expense; storm water runoff – plant grass plus garden. Purchased building to build, want to transfer items from wood shed into new building and wood back into wood shed. They will cut down on driveway and plant more grass. Planning Commission recommended some type of storm water plan. Need to get impervious surface to below 20%. March 17, 2021 approve or Rohwers to sign a waiver
- 2) Firehammer – brought in letter of items he wishes to retain, needs Vin #'s for 6 boats that he wants to keep. Semi-trailers have to go, not allowed in rural residential. Tape D-9 29:54

**Recessed at 8:20 P.M. for 2020 Annual Audit** – three supervisors pulled 12 claims – one from each month and verified with disbursement register and bank statements. 12 receipts were pulled one from each month and verified with receipt register and bank statements. Motion made by Mikus to adjourn Audit and reconvene regular board meeting at 8:43 p.m., motion was seconded by Meier and passed unanimously.

- 3) Ronnebaum – 19155 139<sup>th</sup> Ave. motion by Meier that Holmquist (PO Box 706 PR) trailer to be removed by May 1, 2021, if not township will move at owner's expense per his letter, motion was seconded by Mikus and passed unanimously.
- 4) Dickinson – 18216 109<sup>th</sup> Ave. moved in a pre-existing garage without permit. Sent application for permit quite a while ago, Planner Olsen contacted sent another permit and he has applied, needs to pay fee of \$40.00 plus \$150.00.
- 5) Kraus/Jensen – sent after-the-fact permit on 2/8/2021 but needs to pay fees.
- 6) Enbridge dropped request to plow roadways if necessary

- 7) Headwaters Golf Course Possibly Interim Use Permit - Requests related to the addition of a kitchen/food preparation area and bathrooms to the existing golf clubhouse, along with a 4,720 sq. ft. outdoor patio/food service/dining area, to accommodate wedding, corporate or other larger gatherings. Approvals required include an interim use permit for the use of the property as a Rural Tourism and Event Center in the Rural Residential zoning district i.Applicant: Jamie Munson, Emcon, Inc.ii.Owner: Headwaters Ctry. **Club Supervisors have been asked to review for March board meeting.**

#### **4. UNFINISHED BUSINESS:**

- A. LBAE meeting - hold in person. Motion by Mikus that L.B.A.E. be held in person, seconded by Meier and passed unanimously. Clerk will notify Lauren Anderson, Assistant County Assessor.

#### **5. NEW BUSINESS:**

- A. Fire contract reviewed
- B. Annual meeting –host in person with masks and social distancing practiced. Clerk will post and publish.
- C. Levy for 2022 was discussed. Adjustments were made, keeping it at \$283,061.00.

#### **6. OTHER BUSINESS:**

- A. Correspondence: MATIT Commercial Ins., Living at Home and Kinship donation request. Motion by Schauer to add \$10,000.00 (8) computer coverage to Commercial Insurance, seconded by Meier and motion passed unanimously.
- B. Motion by Mikus to pay all approved claims as presented by clerk, motion was seconded by Meier and motion passed unanimously. **Checks 6233 thru 6247 for a total of \$15,537.40 were paid.**
- C. **Planning Commissioner meeting February 23, 2021**

**D. Next Board meeting is March 8, 2021.**

**E. LBAE – Monday, April 26, 2021 at 8:30 a.m. in Lower level of LEC**

Motion by Mikus that meeting be adjourned at 9:25 p.m., motion was seconded by Meier and passed.

Patricia A Cadreau, Clerk, Todd Township

These are unapproved minutes.

Approved \_\_\_\_\_ Chair \_\_\_\_\_

Clerk \_\_\_\_\_