



TODD TOWNSHIP
804 Crocus Hill Street E.
Park Rapids, Minnesota 56470

CHAIRMAN:
JAMES SCHAUER

CLERK
PATRICIA CADREAU

TREASURER:
SUE ZINNIEL

SUPERVISORS:
KEITH MIKUS
BOB MEIER

LOWER LEVEL OF THE LAW ENFORCEMENT CENTER ROOM B109
Regular Town Board Meeting - February 11, 2019 - 7:00 PM

Supervisor Chair James Schauer called the meeting to order with the Pledge of Allegiance.

Present: Supervisors Schauer, Keith Mikus, Bob Meier, Clerk Pat Cadreau and Treasurer Sue Zinniel.

Others Present: Bridget Chard, Ben Cumber, Ron Pettersen, Kathy and Larry Grell, Christine Fox, and Greg Kristzeck.

Motion by Meier that agenda be approved as amended, **add Public Input: Rotary Foundation;** motion was seconded by Mikus, no discussion and motion passed unanimously.

Motion by Meier to approve minutes of the January 14, 2019 Township Board meeting, motion was seconded by Mikus, no discussion and motion passed unanimously.

Motion by Schauer that Treasurer's report for January be approved as presented, motion was seconded by Meier, no discussion and motion passed unanimously.

PUBLIC INPUT: Christine Fox asked for approval of gambling permit for Rotary Foundation. Motion was made by Meier to approve gambling permit for Rotary Foundation, motion was seconded by Mikus, no discussion and motion passed unanimously. County Sheriff Deputy Craig Kristzeck was present, asked if there were any problems in Todd Township. There being none.

ROADS: 5 year road plan was handed out for viewing. Will be discussed at Annual Meeting in March 12, 2019. Question: Will city of Park Rapids pay for half of the paving for Albert Ave.?

Motion by Mikus that Supervisor Schauer approach the city on this matter, seconded by Meier, no discussion and Schauer abstained.

REPORTS

B. PLANNING AND ZONING

1) Certificate of Insurance and Bond from Enbridge have been received, reviewed by Planner and attorney. Treasurer has the forms.

2) Final billing for CHS and Johnson have been billed out.

3) County has approved subdivision for Luecks.

4) Supervisor Mikus and Planner Bridget Chard will meet with Firehammer.

5) Motion by Schauer that Public Hearing for Clayton Hoyt be held on April 8, 2019 at 7:30 p.m., motion was seconded by Mikus and passed unanimously.

6) Candidate for Zoning Administrator Logan is based out of Bemidji. Possible 6 month probation.

TODD TOWNSHIP BOARD MEETING RECESSED AT 7:30 P.M.

Reconvened Public Hearing for Larry and Kathy Grell

Hand out from Town Board's Attorney Robert Ruppe was handed out. 1) Motion by Supervisor Mikus that the Town Board find that the property owners are in violation of the Conditional Use Permit issued by the Town Board on June 24, 2014 and recorded as document number A000372685 in the Office of the Hubbard County Recorder for the following reasons: 1) that the property owners have failed to construct a home on the property by June 24, 2017 as required by condition number 3 of the Conditional Use Permit; and 2) that the property owners have failed to increase tree plantings on the property around and near the neighboring properties to the North, West and South to provide screening as required by condition number 2 of the Conditional Use Permit as the property owners have planted no trees on the property, motion was seconded by Supervisor Meier, and passed unanimously with no discussion.

2) Mikus further moved that Township board be authorized to work with the property owners to modify the CUP such that the violations no longer exists and that

any proposed amended CUP be presented to the Town Board for consideration at its March regular board meeting, motion was seconded by Meier and passed unanimously without discussion.

Motion by Meier that Grells pay fees that have incurred, motion was seconded by Mikus and passed unanimously.

Motion by Meier that Public Hearing be recessed to March 11, 2019 at 7:30 p.m., motion was seconded by Mikus and passed unanimously. Schauer reconvened Todd Township Board meeting at 7:45 p.m.

PLANNING AND ZONING (CONT)

5) Motion by Schauer that Public Hearing for Clayton Hoyt be held on April 8, 2019 at 7:30 p.m., motion was seconded by Mikus and passed unanimously.

6) Reviewed contract for Zoning Administrator. Candidate for Zoning Administrator Logan is based out of Bemidji. Possible 6 month probation.

TODD TOWNSHIP BOARD MEETING RECESSED AT 8:05 P.M. BOARD OF AUDIT

Supervisors pulled 12 claims and 12 receipts (one at a time) verifying them with statement.

Motion by Meier that Board of Audit be approved, motion was seconded by Mikus and motion passed unanimously. Report will be posted at Annual meeting in March.

Motion by Meier Board of Audit be adjourned and the regular Board meeting be reconvened at 8:25 p.m., motion was seconded by Mikus and passed unanimously.

UNFINISHED BUSINESS:

A. Minutes from Township Association in Rockwood Township were handed out. No discussion.

NEW BUSINESS:

- A. Agenda for Annual meeting reviewed and accepted
- B. Budget for 2020 will remain the same as 2019.

OTHER BUSINESS:

- A. Correspondence - requests for donations, go over at Annual meeting
- B. Motion by Meier to pay all approved claims as presented by clerk, motion was seconded by Mikus and motion passed unanimously.
- C. LBAE - Friday, April 26, 2019 at 8:30 a.m.

Motion by Mikus that meeting be adjourned at 8:46 PM, motion was seconded by Meier and passed unanimously.

Pat Cadreau, Clerk, Todd Township

These are unapproved minutes

Approved_3/11/2019___

Chairman_James Schauer_

Clerk_Patricia A Cadreau__