



TODD TOWNSHIP
804 Crocus Hill Street E.
Park Rapids, Minnesota 56470

CHAIRMAN:
JAMES SCHAUER

CLERK
PATRICIA CADREAU

TREASURER:
SUE ZINNIEL

SUPERVISORS:
KEITH MIKUS
BOB MEIER

Lower Level of Law Enforcement Building
Regular Town Board Meeting – February 14, 2022– 7:00 PM
Supervisor Chair James Schauer called the meeting to order with the Pledge of Allegiance.

Present: Supervisors Schauer, Keith Mikus, Clerk Pat Cadreau, Treasurer Suzanne Zinniel. Bob Meier - absent

Others Present: Ben Cumber, Ben Oleson, and Pete Young.

I. CLERK AND TREASURER REPORT:

Motion by Mikus that agenda be approved with **one addition 5. New Business /D. Cares Act**, motion was seconded by Schauer, and motion passed.

Motion by Mikus to approve minutes from January 10, 2022 Todd Township Board meeting, motion was seconded by Schauer and motion passed.

Motion by Schauer to approve January, 2022 treasurer's report, motion seconded by Mikus and passed. Motion by Schauer that treasurer move \$75,000.00 into a 6 month Certificate of Deposit if bank preferred we have funds in a CD rather a checking account, motion was seconded by Mikus and motion passed.

II. PUBLIC INPUT:

A. Motion by Mikus that Y Steakhouse liquor license be renewed for 2022, motion was seconded by Schauer and approved.

III. REPORTS:

A. Roads

1. Motion by Mikus that Shared Road Agreement between city of Park Rapids and Todd Township for a 5 year period and a rollover of another 5 years be approved, Meier has viewed and agreed, motion seconded by Schauer and passed.
2. Ben Cumber will have 5 Year Road Plan for our Annual Meeting on March 8, 2022.



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III. REPORTS (cont.)

B. PLANNING AND ZONING

1. **Ray Nagle Trust** – Need Nagle’s signatures.
2. **Storage Containers** – February PC meeting
3. **Personal Cemetery plots** – February PC meeting
4. **R&R Rental** – impervious surface – spring when snow is gone
5. **Planner Oleson** is working on **Smokey Hills** to be recorded
6. Motion by Schauer to extend **Headwaters Golf Course bldg.** permit to July 1, 2022, motion seconded by Mikus and passed.
7. **Bogard, Pederson** will reimburse cost of video of roads before Enbridge pipeline started work.
8. **Enbridge** – Road damage, but will not sign off until spring.
9. Motion by Mikus if **Kolsar** does not have application for AFT driveway permit by 3/14/2022, will contact Attorney Ruppe.

IV. UNFINISHED BUSINESS:

- A. **Planning Commission position** – someone interested – will attend planning Commission meeting in February. Motion by Schauer that Todd Township Board will place person on 6 month probation with pay providing they want to proceed, motion seconded by Mikus and passed.

7:35 p.m. Board meeting was recessed for Board of Audit. 12 Disbursements and 12 Receipts were pulled and checked with register and statements. 7:56 p.m. motion by Schauer that Board of Audit be adjourned and Board meeting reconvened, motion seconded by Mikus and passed.

V. NEW BUSINESS:

- A. **Agenda for Annual Meeting** – changes were made
- B. **Set Levy for 2023** set changes for Annual meeting
- C. **LBAE** – Monday April 25, 2022 at 8:30 a.m. in Todd Township meeting room



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D. Cares Act – will pass a Resolution in March. Township will receive another check in May or June.

VI. OTHER BUSINESS:

- A.** Correspondence: donation requests from All Vets Memorial, First Responders, HC Lifelong Learning, Kinship, Headwaters Animal Shelter, Family Safety Net/Walker, Park Rapids Area Library, HC Historical Society, Hubbard In Prevention Coalition, and Living at Home; Central Applicators; US Dept. of Commerce – Boundary & Annexation Survey; and **application for PC position.**
- B.** Motion by Mikus to pay all approved claims as presented by clerk, motion was seconded by Schauer and motion passed. **Checks 6494 thru 6513 for a total of \$15,104.29.**
- C.** Schauer will visit with Jed about Durablend for roads.
- D.** New contract for Planner Oleson – will discuss and vote in March when Meier is In attendance.

Motion by Mikus that meeting be adjourned at 8:26 p.m., motion was seconded by Schauer and passed.

Unapproved Minutes

Patricia A Cadreau

Approved____3/14/2022_____

Chair_James Schauer_____

Clerk_Patricia A Cadreau_____