



**TODD TOWNSHIP**  
**804 Crocus Hill Street E.**  
**Park Rapids, Minnesota 56470**

CHAIRMAN:  
JAMES SCHAUER

CLERK  
PATRICIA CADREAU

TREASURER:  
SUE ZINNIEL

SUPERVISORS:  
KEITH MIKUS  
BOB MEIER

Lower Level of Law Enforcement Building  
Regular Town Board Meeting –October 12, 2020– 7:03 PM

**Supervisor Chair James Schauer called the meeting to order with the Pledge of Allegiance.**

**Present:** Supervisors Schauer, Keith Mikus and Bob Meier and Treasurer Sue Zinniel. Clerk Pat Cadreau absent

**Others Present:** Zoning Administrator/Planner Ben Oleson, Ben Cumber, Derek Petersen and Chris Coborn

Motion by Mikus that agenda be approved as amended, **adding Headwaters Golf Course Liquor License to Public Input**, motion was seconded by Meier, no discussion and motion passed unanimously.

Motion by Mikus to approve minutes of the September 14, 2020 Township Board as presented, motion was seconded by Meier, no discussion and motion passed unanimously.

Motion by Meier that Treasurer’s report for September, 2020 be approved as presented, motion was seconded by Mikus, no discussion and motion passed unanimously.

**2)PUBLIC INPUT**

- 1) Motion by Meier that Liquor License for 71 Bottles be approved for another year, motion was seconded by Mikus and passed unanimously.
- 2) Motion by Meier that Liquor License for Headwaters Golf Course be approved for another year, motion was seconded by Mikus and passed unanimously.
- 3) **CUP – Derek Petersen** - Planning Commission recommended with conditions  
1) no outdoor storage of materials, 2) no outdoor display of items for sale;  
3) discontinue use of parked semi trailers for storage within 3 years. Motion by Schauer to approve CUP with conditions from Planning Commission and approval by Ruppe with any other conditions, motion was seconded by Mikus

and passed unanimously.

## REPORTS (cont.)

### A. ROADS

- 1) a few rough spots
- 2) completed Eureka – still needs gravel
- 3) mowing is completed
- 4) Jan Herbert – brought up concerns speed limit on Western Ave., weight rating, no jake breaking signs, - city of Park Rapids has already answered her questions per Meier
- 5) discussion about 11917 Fisherman Drive –driveway is washing out since Frustration Lane has been built, Schauer will keep an eye on it when it rains.
- 6) Schauer has been subpoenaed for a court hearing 10/21-10/23/2020 because of 170<sup>th</sup> street being torn up.

### B. PLANNING AND ZONING

- 1) **Rapid River Estates** – driveway entrance has been paved and completed.
- 2) **Ronnebaum** – motion by Schauer that attorney Ruppe send a letter that he has 30 days to vacate the RV that is being used as a dwelling, motion seconded by Mikus and passed unanimously.
- 3) **Jensen** –has not applied for permit. Motion by Schauer that a letter to be sent about the violation, seconded by Mikus and passed unanimously.
- 4) **R&R Rental** paid up the permit in full.
- 5) Motion by Schauer to refund driveway deposits of \$500.00 each signed off by Zoning Administrator Oleson to:
  - 1) **Brandon Vredenburg** ; 2) **Richard & Sheila Beck**; 3) **Josh & Jasmine Kruchowski**; 4) **Tracey Petrie (pd. to Terri Haggar)** and 5) **Terri Haggar**, motion was seconded by Meier and passed unanimously.

- 6) Changes to Ordinance presented to supervisors for review tabled to November meeting.

**UNFINISHED BUSINESS:** 3 new voting booths bought and received

**NEW BUSINESS:** motion by Meier that Dorothy Pierzinski- head judge, Sue Zinniel – Ass't head judge, and election judges - Stephanie Kern, Bob Miller, Deb Miller, Christine Rausch, Laura Vandals, Cindy Richards, and Charles Edwin with Mikus and Schauer as back ups be approved , motion was seconded by Mikus and passed unanimously.

Motion by Schauer that wages for election judges be raised by \$20.00 due to COVID, using CARES Act money, motion was seconded by Meier and passed unanimously. Schauer will look into buying laptops or I-pads, using CARES Act COVID funds.

**OTHER BUSINESS:**

- A. Correspondence Living at Home thank you; 2 maps received from County showing roads – motion by Mikus leave maps same, motion seconded by Meier and passed unanimously.
- B. Motion by Mikus to pay all approved claims as presented by clerk, motion was seconded by Meier and motion passed unanimously. Checks 6121 thru 6150 for a total of \$ 49,626.65 were paid. Motion by Schauer that \$598.01 to Government Forms & Supplies for additional voting booths be paid by CARES Act COVID funds, motion seconded by Mikus and passed unanimously.
- C. Motion by Mikus that Ron Pettersen be kept as an alternate Planning Commissioner attending meetings as he can with pay when Patrick Ahmann becomes permanent in November, motion was seconded by Meier and passed unanimously.
- D. Next Board meeting is November 9, 2020.

Motion by Meier that meeting be adjourned at 8:35 p.m., motion was seconded by Mikus and passed unanimously.

Due to COVID Minutes taken by  
Sue Zinniel, Treasurer, Todd Township

These are unapproved minutes.

Approved \_\_11/9/2020\_ Chair James Schauer\_  
Clerk\_Patricia A Cadreau\_\_