



**TODD TOWNSHIP**  
**804 Crocus Hill Street E.**  
**Park Rapids, Minnesota 56470**

CHAIRMAN:  
JAMES SCHAUER

CLERK  
PATRICIA CADREAU

TREASURER:  
SUE ZINNIEL

SUPERVISORS:  
KEITH MIKUS  
BOB MEIER

**LOWER LEVEL OF THE LAW ENFORCEMENT CENTER ROOM B109**  
Regular Town Board Meeting - May 13, 2019 - 7:00 PM

**Supervisor Chair James Schauer called the meeting to order with the Pledge of Allegiance.**

**Present:** Supervisors Schauer, Keith Mikus, Bob Meier, Treasurer Sue Zinniel and Clerk Pat Cadreau absent.

**Others Present:** Bridget Chard, Ben Cumber, Ron Pettersen, Shaun and Bruce Johnson, David Katz, Tammy and Patrick Carey and Logan Tjossem (new planer and zoning administrator).

Motion by Mikus that agenda be approved as amended, **add under clerk's report Board of Adjustment minutes and Road Inspection minutes moving them from Unfinished business;** motion was seconded by Meier, no discussion and motion passed unanimously.

Motion by Mikus to approve minutes of the April 8, 2019 Township Board meeting, motion was seconded by Meier, no discussion and motion passed unanimously.  
Motion by Meier that minutes from Board of Adjustment and Equalization on April 26<sup>th</sup> be approved, motion was seconded by Mikus, no discussion and passed unanimously.  
Motion by Meier that minutes from Road Inspection on April 22, 2019 be approved, motion was seconded by Mikus, no discussion and approved unanimously.

Motion by Mikus that Treasurer's report for April be approved as presented, motion was seconded by Meier, no discussion and motion passed unanimously.

## **REPORTS**

### **B. PLANNING AND ZONING**

1) Criminal Penalty Resolution - signed by State of MN, returned and County Attorney has a copy

2) Grell and Carey - Grell made 1<sup>st</sup> payment, Carey paid in full.

## REPORTS (cont.)

### B. PLANNING AND ZONING (cont.)

3) **Bruce and Shaun Johnson** were in attendance - after much discussion, motion by Meier that \$700.00 be taken off final bill making it \$6,668.75 final total, motion seconded by Mikus, discussion already held and motion passed unanimously.

Will be paid in full.

4) **Katz** - pending sale, closing on June 1, 2019. Motion by Meier that Todd Township board will accept the removing of plumbing from non-conforming structure, Katz to inform us when completed no later than September 30, 2019, motion was seconded by Mikus, and passed unanimously.

5) Planner Logan Tjossem handed out Proposal to Provide Professional Engineering and Surveying services and their fee schedule for their company Widseth Smith Nolting & Assoc., Inc.

6) Motion by Mikus that Resolution No. 05.13.19 Authorizing Contract with Interested Officer under Minn. Stat 471.88, subd.5 authorizing James Schauer to conduct site visits and perform other field work required by Todd Township's Zoning Ordinance when necessary, with payment of \$25.00 per hour and mileage according to current Federal mileage rate, motion was seconded by Meier, passed with Schauer abstaining.

7) Permit Activity attached.

8) **Hoyt** - application and check for \$50.00 was received by Chard. Motion by Schauer that Hoyt has until July 13, 2019 to comply with "setback", motion was seconded Meier and passed unanimously.

9) **Rairdon** - full deck with handicap ramp - motion by Meier that fee be waived only if ramp is built "ADA standard" , motion was seconded by Mikus and passed unanimously.

10) **Violation - Firehammer** - Need costs for clean-up 1) Cumber will get a quote for crushing boats; 2) Chard will check with county to rent trucks for hauling; 3) Meier will check with price on semi's and recycling by Schaffer.

11) **Land Use Ordinance** - updated Impervious surface (commercial) possibly increasing to 35%. Remove guest cottage language. Looking at schools and churches.

12) **Grell Application** - working on it. Mikus visited property and Grell has planted a row of trees.

13) complaint on sign for **71 Storage** and drain for concrete slab. Neighbor Ferrington - encroaching on his property.

14) Motion by Mikus that Todd township has no issue with the addition on James and Kim Samsa's garage and will notify county, motion was seconded by Meier and passed unanimously.

## **REPORTS (cont.)**

### **C. ROADS**

1) Quotes on 2 culverts - motion by Meier that quote to clean ditch by existing culvert and clean out the existing culvert on 109<sup>th</sup> Ave. for \$860.00 and quote for installing new culvert on 109<sup>th</sup> and 10 cubic yards of C-1 gravel for \$620.00 be awarded to Cumber Construction; motion was seconded by Mikus and with no discussion motion was passed unanimously.

2) Mowing quotes - Hensel Mowing - \$90.00/hour and Weiss Mowing - \$80.00/hr Motion by Mikus that Todd Township accept Hensel for \$90.00 per hour, motion was seconded by Meier and passed unanimously.

3) Motion by Mikus to hire Stengers for dust control, motion was seconded by Meier and passed unanimously.

4) Motion by Schauer that gravel on Fenwick Circle in 2019, motion was seconded by Mikus and passed unanimously. Look at rest of Road Plan next meeting.

5) Start maintenance on Frustration Drive.

**OLD BUSINESS: NONE**

**NEW BUSINESS: NONE**

**OTHER BUSINESS:**



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A. Motion by Mikus to send Schauer to Hubbard County Township Association in Straight River Township on May 20, 2019, motion was seconded by Meier and Schauer abstained.

B. Motion by Mikus to pay all approved claims as presented by clerk, motion was seconded by Meier and motion passed unanimously. Checks 5712 thru 5741 for a total of \$24,613.50 were paid.

C. Next Board meeting is June 10, 2019.

Motion by Mikus that meeting be adjourned at 9:00 PM, motion was seconded by Meier and passed unanimously.

Pat Cadreau, Clerk, Todd Township

These are unapproved minutes

Approved 6/10/2019 Chair James Schauer Clerk Patricia A Cadreau