



TODD TOWNSHIP
804 Crocus Hill Street E.
Park Rapids, Minnesota 56470

CHAIRMAN:
JAMES SCHAUER

CLERK
PATRICIA CADREAU

TREASURER:
SUE ZINNIEL

SUPERVISORS:
KEITH MIKUS
BOB MEIER

LOWER LEVEL OF THE LAW ENFORCEMENT CENTER ROOM B109

Regular Town Board Meeting – February 12, 2018 – 7:00 PM - Taped for Clerk use only.

Supervisor Chair James Schauer called the meeting to order with the Pledge of Allegiance.

Present: Supervisors Schauer, Keith Mikus, Bob Meier, Treasurer Sue Zinniel and Clerk Pat Cadreau.

Others Present: Bridget Chard, Ben Cumber, and copy of sign in sheet attached.

Motion by Mikus that agenda be accepted as amended- **adding Fire Contract and 5 Year Road Plan under New Business and Budget 2019 not 2018 and move Planning and Zoning before Roads**, motion was seconded by Meier and motion passed unanimously.

Motion by Mikus that minutes from January 8, 2018 board meeting of Todd Township be approved as printed, motion was seconded by Meier and motion passed unanimously.

Motion by Meier that Treasurer's report for January be approved as printed, motion was seconded by Mikus and motion passed unanimously.

A. Planning and Zoning

Town Board Items:

1) Motion made by Meier that Todd Township Board approve land split in Section 16 and submit to Hubbard County.

Planning Commission Items:

1) Motion by Meier that this evening's Board meeting be recessed to March 16, 2018 at 6:00 PM in the lower level of Law Enforcement Building.

2) Land Use Ordinance has been recorded, each supervisor was given a copy, will be placed on Todd Township website, and Public Library and Law Library will receive copies as well as Todd Township Planning Commission board.

REPORTS: PLANNING AND ZONING

Zoning Issues:

1) Janelle from landfill will be asked to look at Carey home that is to be destroyed and Recommend what should be done.

2) 2nd notice has been sent to Brown

B. ROADS

1) Fisherman's Drive is slippery and needed sanding

UNFINISHED BUSINESS:

A. Mikus reported on Township Association meeting held at Mantrap Township:

1) Township Association dues are now due, 2) Reno Wells reminded that Watershed Planning meeting is on Feb. 16, 2018, 3) Association website updated 4) encourage Townships to speak to high school seniors about scholarships, 5) Spring Workshop for our area will be April 4th at Sanford Center in Bemidji, 6) assessors need to identify themselves in some way when they go on to resident's property

7) Heritage Nursing Home has 64 beds and working toward being VA certified.

B. Planner Chard will get job description for Planner/Zoning Administrator to Lori Breitwieser; will be placed on Todd Township website.

Board meeting was recessed for Board of Audit at 7:30 P.M. Board of Audit was held – taking one claim from each month checking against Disbursement Register and monthly bank statements. One receipt per month was checked against Receipt Register and monthly bank statements. Motion by Mikus that Board of Audit be adjourned and Todd Township Board meeting be reconvened at 7:57 P.M., motion was seconded by Meier and approved unanimously.

NEW BUSINESS:

A. Motion by Schauer that Zinniel and Meier go on PERA, motion seconded by Mikus and Meier abstained.

B. Annual Meeting agenda was accepted.

- C. Budget for 2019 – propose to remain the same
- D. Fire Contract - \$24,588.88
- E. 5 Year Road Plan – year for crack sealing shoulders on 190th.

OTHER BUSINESS:

- A. Correspondence – requests for donations and Fire contract
- B. Claims - motion by Mikus to pay all approved claims as presented by clerk, motion was seconded by Meier and passed unanimously.
- C. Motion by Mikus that Life Insurance be paid and coverage remain the same on each Board Member, motion was seconded by Schauer and passed unanimously.

Motion by Meier that meeting be recessed at 8:15 PM and be reconvened on February 16, 2018 at 6:00 PM in the lower level of the Law Enforcement Building , motion was seconded by Schauer and passed unanimously.

Todd Township Board meeting was reconvened at 6:00 PM on February 16, 2018. Meeting is being taped for transcriptional purposes. Ron Jensen is filling in for Clerk Cadreau. Planner/
Zoning Administrator Chard proceeded reading the Reclassification request and Resolution.

Motion by Meier that an informational meeting only allowing the public to speak and CHS Prairie Lakes will be present, also, to be held on March 8, 2018 at 7:00 PM in the Lower Level of the Law Enforcement Building, motion was seconded by Mikus and motion was passed unanimously. Supervisor Schauer reminded residents that Northwoods Press, Nevis is the Township’s newspaper.

Motion by Meier that meeting be adjourned at 6:30 PM, motion was seconded by Mikus and passed unanimously.

Pat Cadreau, Clerk, Todd
Township

These are unapproved minutes.

Approved 3/12/2018 _____

Chairman _____

Clerk _____

